


UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency

Washington, DC 20250

CCC Automated Cotton Loan Reporting for CMA's and LSA's 21-CN (Revision 3)	Amendment 11
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Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Paragraph 2 has been amended to add a note that CMA's must resolve ACRS errors within a reasonable period of time as determined by PSD or face suspension of CMA status.

Paragraph 23 has been added to provide to using CCC-734 for NITC failures and when, in the opinion of CMA's and LSA's, heavy ACRS processing volume justifies submitting the form.

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2 Responsibilities (Continued)

*--F KC-ADC/PSCAO/CLG Responsibilities

KC-ADC shall:

- coordinate the flow of data and documents between CMA's, LSA's, CCB's, PSCAO,--* KCFO, and KCCO, as necessary
- manage the ACRS requirements, as follows:
 - process and maintain subsidiary data and records for transactions received from CMA's and LSA's
 - examine and verify data and documents for accuracy
 - reconcile and correct loan data submitted by CMA's and LSA's with wire transfers performed by CCB's
- notify PSD of any CMA's or LSA's program violations, including failure to:
 - correct discrepancies
 - pay warehouse charges, as applicable, on forfeited cotton within:
 - 15 calendar days of the forfeiture date for CMA's
 - 30 calendar days of the forfeiture date for LSA's
- provide CMA's and LSA's:
 - Failed File listing bales rejected in the ACRS up-front edits
 - Transmission Report with an authorization code and amount for bales passing the up-front edits
 - Error File listing bales and the applicable error codes
- provide PSD and, if requested, Controller, CCC:
 - sample data, as requested

2 Responsibilities (Continued)

F KC-ADC/PSCAO/CLG Responsibilities (Continued)

- a weekly ACRS Error and Volume Report (PSL-71R) showing, in the format provided by PSD, each CMA's and LSA's number of outstanding errors and year-to-date number of bales of cotton by crop year:
 - processed
 - currently under loan
- ***--Note:** CMA's must resolve errors within 15 workdays or request an extension from PSD. PSD will consider extensions depending on the type of error and whether the error is within the control of CMA. Failure to resolve errors within the timeframes imposed by PSD could become a basis for suspending or terminating CMA status or demand for a refund of applicable benefits.--*
- monthly reports, in a format approved by PSD, of:
 - transactions for which either CCC-674 or SF-LLL are required
 - "I" and "U" transactions recorded on ACRS.

G KCCO Responsibilities

KCCO shall provide CMA's and LSA's:

- lists of approved warehouses and applicable storage rates
- R/O instructions.

H CCB Responsibilities

CCB's shall:

- transfer funds to or from CMA's or LSA's bank account from or to CCC's FRB
- follow reporting instructions provided by FMD
- include the ACRS authorization code on all wire transfer messages to and from CCC.

22 CMA or LSA Requests for Exceptions to Policy and Procedures (Continued)

C PSCAO Action

PSCAO staff shall:

- review requests for waivers
- provide recommendations to PSD.

D PSD Action

PSD shall:

- review requests promptly
- reply to requests in writing informing all interested parties.

***--23 Processing ACRS Transactions Requested by CCC-734**

A CCC-734 Policy

The CCC-734 process shall be implemented when:

- NITC or Cotton Management Systems are not operational
- ACRS is unable to process transactions before midnight on Thursday and CMA's and LSA's are advised to delay file submission.

KC, PSCAO shall:

- advise PSD that applicable systems are not operational or there will be ACRS processing delays
- authorized CCC-734 process
- notify CMA's and LSA's
 - that for processing delays; file submission may be delayed until after the normal submission deadline of 10 p.m. c.s.t
 - of the authorization

Note: If KC's e-mail systems are down, KC shall request that the National Office send notification.

- when the system becomes fully operational, request CMA or LSA to transmit the file.

CMA's and LSA's shall:

- FAX a completed CCC-734 for each tape number to FAX numbers shown on CCC-734 when advised to do so by KC, PSCAO, or when CMA's or LSA's feel CCC-734 is justified
- for loan repayments
 - contact Jan Delancey, KC, at 816-926-2638 to obtain a manual authorization code for repayments
 - initiate wire transfer of funds for the calculated amount of repayment on date of CCC-734--*

--23 Processing ACRS Transactions Requested by CCC-734 (Continued)*A CCC-734 Policy (Continued)**

- for LDP's:
 - contact Jan Delancey, KC, at 816-926-2638 to obtain a manual authorization code for LDP disbursement
 - initiate wire transfer of funds for the calculated amount of LDP using LDP rate applicable to CCC-734.

B ACRS Business Rules

The following business rules apply to ACRS repayments or LDP requests represented by CCC-734.

- Each ACRS transmission will require a separate CCC-734; the bale count in the transmission must equal the bale count on CCC-734.
- AWP applicable to CCC-734 will apply to valid bales only; rejected bales will require a new transmission based on AWP effective at the time of the new transmission.
- CCC-734's are binding for valid bales and cannot be cancelled.
- A file must be submitted for each CCC-734 request.

Note: CCC-734's are binding for valid bales and cannot be cancelled.

- CCC approval is **not** automatic and requests may be rejected.--*

24-26 (Reserved)

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

This table lists all required reports of this handbook.

Reports Control Number	Title	Reporting Period	Submission Date	Negative Reports	Reference
PSL-71R	ACRS Error and Volume Report	Weekly		Required	2

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
CCC-6 <u>1</u> /	CCC Commodity Certificate		Text
CCC-674	Certification for Contracts, Grants, Loans, and Cooperative Agreements	Ex. 10	Text
CCC-709	Direct Loan Deficiency Payment Agreement		67, 178
CCC-719	ACRS Transaction Report		Text
CCC-732	CMA or LSA Producer Payment Limitation Request		Parts 4 and 5
CCC-734	Notification of Pending Redemption and/or LDP Request		23

1/ CCC-6 is obsolete. It is referenced because the 1996 Act authorizes cotton user marketing certificates which may be issued as CCC-6's or other similar form.

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Forms (Continued)

Number	Title	Display Reference	Reference
CCC-912	Agreement of Authorized Loan Servicing Agent		1, 428, Ex. 2
CCC-Cotton AA	Upland Cotton Producer's Loan Deficiency Payment Application and Certification		431
CCC-Cotton G	Cotton Cooperative Loan Agreement	Ex. 4	1
CCC-Cotton G4	Cotton Reconcentration Agreement	Ex. 12	428
SF-LLL	Disclosure of Lobbying Activities	Ex. 9	Text
SF-LLL-A	Disclosure of Lobbying Activities Continuation Sheet	Ex. 9	